**Minutes   
Machine Learning Model Development  
Meeting No. 7**

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| **Location** | Swinburne Hawthorn Campus Room EN401 | | | | |
| **Date & Time** | Tuesday, September 03, 2024 8:30am | | | | |
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| **Contributors** | Henry Richardson Matthew CrossSeth Kalantzis | | | *Meeting Facilitator Secretary* | |
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| **Action Items from Previous Meeting** | | | | | |
| **Item** | | **Discussion Points** | | | |
| **Create a list of potential data sources.**  ***Owner:*** *All*  ***Status:*** *Overdue* | | * Each team member had completed a brief search for potential datasets, and collectively had found only one viable dataset (Melb Housing Prices, Kaggle). * Identified the need for multiple datasets to extend analysis and meet advanced marking criteria. * Each team member to research additional datasets for next meeting. | | | |
| **Create a list of additional features/ problems to solve.**  ***Owner:*** *All*  ***Status:*** *Paused* | | * Features to be derived from the identified datasets. Task delayed until additional datasets are identified. | | | |
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| **New Items** | | | | | |
| **Item** | | **Discussion Points** | | | |
| **Prioritization of other tasks.**  ***Owner:*** *All*  ***Deadline:*** *n/a* | | * The team identified that prioritizing tasks form other subjects now could allow for more focused attention on this project closer to the deadline once appropriate datasets had been identified. No immediate tasks were set for the semester break period. | | | |
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| **Action Items** | | | | | |
| **Action Item** | | | **Owner** | | **Deadline** |
| * **Find three potential datasets for the team to review.** | | | *All* | | *Sept 13, 2024* |
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| **Next Meeting** | | | | | |
| **Location** | Swinburne Hawthorn Campus  Late Lab | | | | | |
| **Date & Time** | Friday, September 13, 2024 4:00pm | | | | | |



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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Henry Richardson  *Meeting Facilitator* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Matthew Cross  *Secretary* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Seth Kalantzis  *Attendee* |